

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(Quality Assurance – I Section)

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**CIRCULAR**

Subject: **FIVE DAYS' TRAINING COURSE ON "BUSINESS MANAGEMENT FOR SMALL AND MEDIUM ENTERPRISES" FROM OCTOBER, 14-18, 2024.**

Akhtar Hameed Khan National Centre for Rural Development, (AHKNCRD), an Executive Department of the Establishment Division, Islamabad vide its letter No. 2(1)/2024-25/Trg/(RO-III) dated 05.9.2024 is organizing a five days training course on "**Business Management for Small and Medium Enterprises**" from **October 14-18, 2024.**

**Objectives:-**

- To acquaint the participants with concept, and practice of small and medium enterprises;
- To familiarize the participants with various tools and techniques required to run small and medium enterprises;
- To share with the participants, the potential and scope of various small and medium enterprises; and
- To facilitate sharing of relevant experiences and knowledge among the participants coming from various parts of the country regarding small and medium enterprises.

2. All interested Officers (BPS-17 & above) of Finance Division are requested to furnish their nominations duly recommended by the AFS/head of the Wing concerned, to **QA-I Section by 02.10.2024.**

  
(Aamir Habib Abbasi)  
Deputy Secretary (QA)  
Ph: 9208523

All Officers (BPS-17 & above), Finance Division Islamabad  
**Finance Division's U.O No.F.3 (9) QA-I/2014 dated 18.9.2024**

Copy to:-

- Webmaster, with the request to upload the circular on this Division's website.