

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(QA-I Section)  
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**C I R C U L A R**

Subject: - **ONE WEEK (PART-TIME) TRAINING COURSE ON "SERVICE RULES & REGULATIONS"**.

With reference to STI letter F.No.5-6/2024-SD-II dated 7<sup>th</sup> May, 2025 on the subject cited above. STI is organizing one week (part-time) subject training course from **23.6.2025 to 27.6.2025** from 9:00 am to 11:00 am daily or as notified otherwise. Details are as follows:-

**Target Audience/ Group:**

This course is designed for employees of BPS 11-16.


**Course Objectives:**

To refresh and update knowledge of participants about prevailing service rules and regulations.

**Course Contents/ Outlines:**

i)	Conduct Rules, 1964	ii)	An over view of Civil Servant Act, 1973
iii)	APT Rules, 1973	iv)	Appeal Rules, 1977
v)	E & D Rules, 2020		

2. Interested Officials are requested to forward their nominations duly recommended by the Head of the concerned Wing to **QA-I Section by 5.6.2025**.

  
(Madiha Rafique)  
Section Officer (QA-I)  
Ph: 9208523

All Officials (BPS 11-16), Finance Division, Islamabad.  
**Finance Division's u.o No.F.3 (3) QA-I/2014-66 dated 8-5-2025**

✓ Webmaster with the request to upload the circular on Finance Division's website