

Government of Pakistan
FINANCE DIVISION
(Quality Assurance – I Section)
(HRM Wing)

C I R C U L A R

Subject:- **SUBMISSION OF POST FOREIGN VISIT REPORTS BY MINISTRIES
DIVISIONS/DEPARTMENTS**

Prime Minister's Office vide letter No 1-1/DS(IA-I)/MIS-2025/INT-056 dated 20-5-2025 has derived that all Officers/Officials of Ministry/Division/Attached department who undertake official foreign Visits for official purposes including participator in Seminars, Conferences, Study Tours, Trainings, Bilateral /multilateral engagements and other assignments may submit a **Post Foreign Visit report within 10 working days of completion of each Foreign Visit**. The report must be endorsed by Head of the respective Ministry/Division/department.

3. All Officers of Finance Division are therefore, requested to strictly comply with the directions of the PM's Office and submit the requisite report accordingly.


(Madiha Rafique)
Section Officer (QA-I)
Ph: 9208523

All Officers of Finance Division, Islamabad

Finance Division's U.O. No.F.2(12) QA-I/2014 dated 2-6-2025

Copy to:-

- Webmaster, with the request to upload the circular for information on Finance Division's website.