

Government of Pakistan
FINANCE DIVISION
(HRM Wing)

C I R C U L A R

SUBJECT: - TRAINING COURSE ON LEADERSHIP IN SCHOOLS TO BE CONDUCTED IN PERSON IN SINGAPORE FROM 13 TO 17 JULY 2026 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

EAD has conveyed that the Government of Singapore has invited nominations for the subject training course (Partially Funded). The brochure of the subject training course is available at www.ead.gov.pk.

2. **(a) Eligibility Criteria:**

- Be Permanent Government employee (BS-17 and above) of Finance Division.
- Mid-to-Senior level school administrators and educators involved in leadership roles in school management;
- Proficient in written and spoken English; and
- In good health

(b) Objective:

This course will equip school administrators and leaders with the necessary dispositions and skills to lead schools effectively in an evolving and complex educational landscape. It will cover curriculum and instructional leadership, strategic management, coaching and change management skills.

(c) Document(s) Required.

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| • Nomination letter in original | 01 copy |
| • Hard Copy of online application form (available at link https://go.gov.sg/leadership-sch) | 01 copy |
| • Filled in Proforma for FTC | 01 copy |
| • CNIC & Photograph | 01 copy each |
| • Valid Passport | 01 copy |
| • Surety Bond and Undertaking | 01 each Original |
| • An undertaking by the participant to bear Round Trip Airfare | Original |

3. Interested officers of Finance Division, who fulfill the given eligibility criteria, are requested to furnish their nominations duly recommended by the AFS/head of the Wing concerned alongwith FTC Proforma & C.V to QA-I Section by 20.04.2026. Moreover, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return to this Division and EAD.

Note:- "In addition to the eligibility criteria specified for a training, all officers who are working on contract basis/fixed pay package or having less than two years continuous government service or less than three months of service in Finance Division or against whom disciplinary proceedings/inquiry is in progress, may need not apply".


(ISHTIAQ AHMAD)
Section Officer (QA-I)
Ph: 9208523

All Officers (BPS-17 and above) of Finance Division, Islamabad.
Finance Division U.O.No.2 (9)/QA-I/2014 dated 02.03.2026

⇒ Webmaster, with the request to upload the circular for information on Finance Division's website.