

Most Immediate
By Special Messenger

Government of Pakistan
FINANCE DIVISION
(Services-II Section)

No.F.9(4)/S-II/23-24

Islamabad, the 27th February, 2024

OFFICE MEMORANDUM

SUBJECT: TENDER FOR PROCUREMENT OF PHOTOCOPY SERVICES

The undersigned is directed to refer to the above noted subject and to enclose herewith a Tender Notice for procurement of photocopy services alongwith all allied services e.g., provision of photocopy machines and repair / maintenance thereof, papers, toners / cartridges etc., which may kindly be advertised in two leading newspapers, one each in English and Urdu, preferably of Islamabad / Rawalpindi, one insertion only on 28-02-2024, Wednesday, positively.

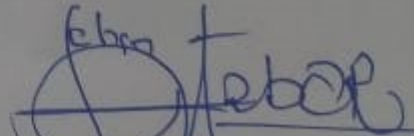
(Akbar Ghani Khan Khattak)
Section Officer (Services -II)
Ph: 9217886

Press Information Department
Deputy Director (Advertisement),
Government of Pakistan,
Islamabad.

Copy to:-

1. Deputy Director-III, PPRA, Islamabad with the request to display the enclosed tender notice on the Authority's website.

✓ 2. Mr. Faheem Anwar, Web Incharge, Finance Division, Islamabad with the request to display the enclosed tender notice on website of Finance Division, Ministry of Finance & Revenue.


Section Officer (Service-II)

Government of Pakistan
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TENDER NOTICE

Sealed tenders for supply of photocopy services alongwith all allied services e.g., provision of photocopy machines and repair / maintenance thereof, papers, toners / cartridges etc., to the Finance Division are invited from the reputed firms located preferably in Islamabad having NTN, Sales Tax, Vender Numbers, as well as the facilities of telephones/fax numbers.

2. Detailed Terms & Conditions for participating in the tender can be obtained from the undersigned on any working day. Terms & Conditions can also be downloaded from the website of the PPRA www.ppra.org.pk and website of Ministry of Finance www.finance.gov.pk.

3. Interested parties may send their bids under sealed cover within fifteen 15 days of publication of this advertisement till **11:00 a.m. to Room No.603**, Block "Q", Pak Secretariat, Islamabad. The bids will be opened the same day at **11:30 a.m.** The bidders or their authorized representatives may attend the meeting of the purchase committee if they so desire.


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