

BIO-SHEET (MINISTRY OF FINANCE)

<u>NAME</u>	Date of Birth		
	<i>Date</i>	<i>Month</i>	<i>Year</i>

Designation (BPS), Wing & Ministry	<u>Gender</u>		
_____	Male <input type="checkbox"/> Female <input type="checkbox"/>		
Experience in Finance Ministry (Central / Provincial)	Year	Period	
Punjab <input type="checkbox"/> Sindh <input type="checkbox"/> KPK <input type="checkbox"/>		From	To
Balochistan <input type="checkbox"/> Gilgit <input type="checkbox"/> MoF <input type="checkbox"/>			
Occupational Group: _____			
Status of Service: _____ (Direct Posting / Deputation/Other)			
<u>Languages with Proficiency:</u>			

<u>Computer Proficiency:</u>	<u>Date of Entry into Govt. Service / BPS</u>		
_____	_____		
_____	_____		
EDUCATION / QUALIFICATION			
<i>Name of Institution</i>	<i>Major Field of Study</i>	<i>Name of Degree</i>	
_____	_____	_____	
TRAINING AVAILED			
Institution	Name of Course / Seminar		Year
IMF			
EAD			
<u>Phone & Fax:</u>			
Home: _____ Off: _____ Mobile: _____ Fax #: _____ E-mail: _____			

- Whether nomination for any future training abroad, if yes details there of

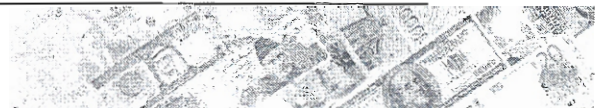
(Please Annex details)

- Current Job Description:

(Please Annex Details - Compulsory)

- Qualification / Experience relevant to the Courses Requirement.

(Please Annex Detail)



UNDERTAKING BY TRAINEE CANDIDATE
FOR SHORT-TERM COURSE.

I, _____ a nominee of the Government of Pakistan against a training facility in _____ hereby declare/undertake that:-

1. I have not applied for any other foreign training and I shall also inform the Government, if I apply any training subsequent to my application for training.
2. I shall make myself available to proceed for training as and when required by the aid giving agency and directed by the Government.
3. I shall conduct myself at all times in a manner compatible with my status as a fellowship holder.
4. I shall devote myself full time to the training programme as directed by the supervising agency to the country of training.
5. I shall not hesitate to do any practical work of manual labour which I may be required to do as part of my training.
6. I shall not make any correspondence with foreign authorities except on routine matter.
7. I shall refrain from engaging in any political, commercial or any other activity incompatible with my work programme.
8. I shall not seek domicile in the foreign country and shall return to Pakistan immediately after training.
9. I shall not incur any debts during the training period and shall clear all outstanding bills before leaving the country of training.
10. I shall submit such periodical reports as may be required by the training authority during the period of training and shall submit that authority a final report immediately on completion of training.

Dated: _____

Signature of the Candidate