

**Government of Pakistan
Finance Division**

Vacancy Announcement

Finance Division intends to hire the services of following finance and management professional on contract basis, initially for a period of three (03) years, extendable subject to satisfactory performance and approval by relevant authority:

S.No.	Name of Post	Pay Package	No of Posts
1	Portfolio Manager	MP-III	1
TOTAL			01

2. Details of required qualification and professional experience can be downloaded from the website of Finance Division (www.finance.gov.pk).
3. Qualified and eligible interested candidates should apply online through "National Job Portal" (<http://njp.gov.pk>) till 06.05.2024.
4. The terms and conditions as contained in Establishment Division's O.M. dated 12.01.2021 (MP Scales Policy, 2020) <https://establishment.gov.pk/SiteImage/Misc/files/MP%20Policy.pdf> and Finance Division's O.M. dated 14.07.2017 (Revision of MP Scales), as amended from time to time https://www.finance.gov.pk/circulars/circular_14072017.pdf shall apply.
5. Incomplete applications and those received after the closing date will not be entertained. Only short-listed candidates fulfilling the laid down criteria will be called for interview. No TA/DA will be admissible.
6. Finance Division reserves the right to cancel the recruitment process at any time without indicating any reason.

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Portfolio Manager	MP-III	CMU	CMU
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Job Description:

- Maintain portfolio of government loans, investments, grants, and guarantees provided to all SOEs.
- Assess and rank SOEs by financial, market and consumer risks-based on financial and non-financial statements/ data.
- Be custodian of comprehensive database needed for monitoring and analysis of performance.
- Any other responsibility assigned by the Competent Authority.

Qualification	Experience
Ph.D. in Finance/ Accounting/ Commerce or any other relevant subject from HEC recognized institute	06 years relevant experience preferably at large national/ multinational corporate organization or public sector entities including 05 years' experience at senior management positions
OR	
Master's Degree in Commerce / Business Administration/ Accounting/ Finance/ Economics from HEC recognized institute	10 years relevant experience preferably at large national/ multinational corporate organization of public sector entities including 05 years' experience at senior management positions
OR	
Member of recognized body of professional accountants/ CFA from HEC recognized institute	10 years relevant experience preferably at large national/ multinational corporate organization or public sector entities including 05 years' experience at senior management positions

Required Skill Set:

- i) Strong interpretation and analytical skills to analyze corporate financial accounts and complex business plans spanning over multiple sectors.
- ii) Understanding of International Accounting Standards (IAS), IFRS & IPSAS.
- iii) Knowledge of ERP working environment including electronic database maintenance.
- iv) Strong interpersonal and communication skills to be able to interact with stakeholders across various sectors.
- v) Team building & multitasking skills with a result oriented approach.
- vi) On hand experience of dealing with tax and corporate laws.

Age: 62 years of age on the closing date of submission of applications.