

Government of Pakistan  
Finance Division  
"Modernization & Up-gradation of Pakistan Mint, Lahore  
Phase-II(A)

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**NOTICE FOR RECRUITMENT**

Applications are invited from suitable candidates for appointment to the following posts of a PSDP Project "Modernization & Up-gradation of Pakistan Mint, Lahore Phase-II(A), purely on contract basis:-

S. No.	Post	No. of posts	Qualification & Experience	Max. Age
1.	Deputy Project Director (Electrical) PPS-8 (Rs. 125000-6250-200000)	1	i) B.Sc (Electrical Engineering) from university recognized by HEC, Membership with Pakistan Engineering Council. ii) Minimum 6 years' experience of Project Management in reputed industry	40
2.	Deputy Project Director (Civil) PPS-8 (Rs. 125000-6250-200000)	1	i) B.Sc (Civil Engineering) from university recognized by HEC, Membership with Pakistan Engineering Council. ii) Minimum 6 years' experience of Project Management in reputed industry	40
3.	Deputy Project Director (Finance/Admin) PPS-8 (Rs. 125000-6250-200000)	1	i) MBA(Finance)/M.Com from University recognized by HEC ii) Minimum 6 years' experience of Project Management out of which 02 years' experience in project of Government organization.	40
4.	Finance & Admin Assistant PPS-6 (Rs. 60000-3000-96000)	1	i) B.Com ii) 02 years relevant experience in reputed firm	35
5.	Stenotypist PPS-5 (Rs. 40000-2000-64000)	1	i) Intermediate, Minimum speed of 80/40 w.p.m in shorthand/typing respectively, computer literate ii) 02 years relevant experience in reputed firm	35
6.	Naib Qasid PPS-1 (Rs. 16000-800-25600)	1	i) Primary ii) 02 years relevant experience in reputed firm	30

**TERMS & CONDITIONS:-**

- i) Selection shall be made on merit and purely on contract basis for an initial period of two years on standard pay package defined vide Finance Division (Regulations Wing)'s O.M. No.F.4(9)R-2008 dated 19-7-2017 as amended from time to time. It will be extendable further till the completion period of the project on yearly basis after evaluation of their performance.
- ii) Applications on Application Form available at [www.finance.gov.pk/jobs\\_active.html](http://www.finance.gov.pk/jobs_active.html) along with copy of CNIC and one recent passport size photograph must be submitted to the undersigned **within 15 days** of publication of this advertisement
- iii) Separate envelope should be submitted for each post mentioning name of post clearly on the envelope
- iv) Only shortlisted candidates will be called for interview.
- v) No TA/DA shall be admissible for interview or for joining the post
- vi) Selected candidates shall be liable to serve in the Project located at Lahore
- vii) The competent authority reserves the right to accept or reject any or all the applications without assigning any reason and cancel recruitment to any post(s).

**Section Officer (IF-III), Finance Division**  
Room No. 508, Q-Block, Pak Secretariat, Islamabad  
Ph: 051-9209568

**Government of Pakistan**  
**Finance Division**  
**Modernization & Upgradation of Pakistan Mint Phase-II-A**  
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**APPLICATION FORM** No. \_\_\_\_\_

(For Office use only)

Name of the Post (Applied for) : \_\_\_\_\_

Name of Applicant : \_\_\_\_\_

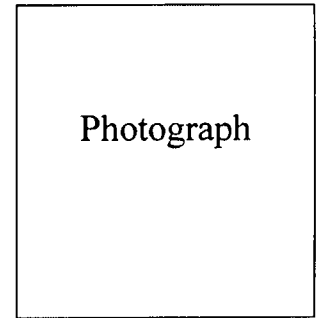
Father's Name : \_\_\_\_\_

Date of Birth : \_\_\_\_\_ Age (as on closing date) : \_\_\_\_\_

CNIC No. : \_\_\_\_\_ Gender : \_\_\_\_\_

Contact No. : \_\_\_\_\_ PEC Reg. No. (if applicable) \_\_\_\_\_

Postal Address : \_\_\_\_\_



**EDUCATION:**

Degree/Certificate	Year	University/Board/Institute	Div/Grade

**EXPERIENCE**

Organization	No of Years	Designation	Brief detail of Experience

Certified that the above information is correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
 (Signature of Applicant)