

Government of Pakistan  
Finance Division  
(Expenditure Wing)  
\*\*\*

No. 7(1)Exp.IV/2016-430

Islamabad, the 6<sup>th</sup> August, 2020

**OFFICE MEMORANDUM**

**Subject: AUSTERITY MEASURES FOR FINANCIAL YEAR 2020-21**

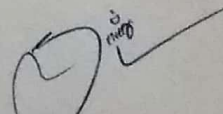
The undersigned is directed to state that owing to financial constraints the competent authority is pleased to enforce following austerity measures during the financial year 2020-21 with immediate effect:-

- (i) There shall be complete ban on
  - a) Purchase of all types of vehicles (excluding motorcycles) both for current as well as development expenditure.
  - b) Creation of new posts except those required for development projects and approved by the competent authority.
- (ii) Privilege of periodical, magazines, news papers etc. to the entitled officers will remain restricted to only one.
- (iii) Principal Accounting Officers (PAOs) will ensure rationalized utility consumption i.e electricity, gas, telephone, water etc and the expenditure on purchase of Assets, repair & maintenance and all other operational expenditures shall be kept at bare minimum level while remaining within the budgetary allocation for the financial year.
- (iv) Two sides of paper shall be used in all official communications.

2. Considering the rationalization of the expenditure during critical economic constraints besides to cater with the indispensable needs of the Ministries / Divisions/ Departments/ Organizations, the competent authority is pleased to constitute an Austerity Committee comprising of the following officers to review the critical / unavoidable / significant proposals only in respect of ban on purchase of vehicles /creation of posts imposed vide para-1(i)(a)&(b) above.

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|--|-------------|
| (i) Additional Finance Secretary (Expenditure)   | (In Chair)  |
| (ii) Senior Joint Secretary/ Joint Secretary (Expenditure-CGA)   | (Member)    |
| (iii) Senior Joint Secretary/ Joint Secretary<br>(Exp. - of concerned Ministry/Division), Finance Division | (Member)    |
| (iv) Representative of the concerned Ministry/Division<br>/Department (Not less than an officer in BS-20)  | (Member)    |
| (v) Deputy Secretary (Expenditure-CGA)   | (Secretary) |

3. All Ministries/Divisions are requested to disseminate the above instructions to all departments under their administrative control for strict compliance.

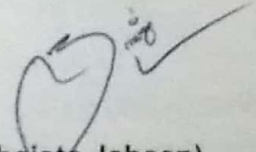
  
(Shaista Jabeen)  
Section Officer (Exp-IV)

**All Secretaries/Additional Secretaries in-charge/PAOs of Ministries/Divisions/ Departments.**

(PTO)

Copy Forwarded to:

1. President's Secretariat (Public), Islamabad.
2. President's Secretariat (Internal), Islamabad.
3. Prime Minister's Secretariat (Public), Islamabad.
4. Prime Minister's Secretariat (Internal), Islamabad.
5. Registrar, Supreme Court of Pakistan, Islamabad.
6. Registrar, Islamabad High Court, Islamabad.
7. Registrar, Federal Shariat Court, Islamabad.
8. National Assembly Secretariat, Islamabad.
9. Senate Secretariat, Islamabad.
10. Wafaqi Mohtasib's Secretariat, Islamabad.
11. Federal Tax Ombudsman Secretariat, Islamabad.
12. Election Commission of Pakistan, Islamabad.
13. Auditor General of Pakistan, Islamabad.
14. Controller General of Accounts, Islamabad.
15. AGPR, Islamabad.
16. Chief Accounts Officer, Ministry of Foreign Affairs, Islamabad.
17. Finance Division (Military), Rawalpindi.
18. Central Directorate of National Savings, Islamabad.
19. Pakistan Mint, Lahore.
20. Federal Treasury Office, Islamabad/Karachi.
21. All Addl. Finance Secretaries / Joint Secretaries, Finance Division, Islamabad.
22. All Sr. JS/JS/DS-Expenditure, Finance Division, Islamabad.
23. Webmaster, Finance Division, Islamabad.



(Shaista Jabeen)  
Section Officer (Exp-IV)  
Ph: 9208034