

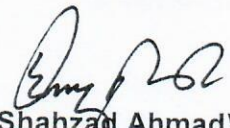
OFFICE MEMORANDUM

**Subject: AUSTERITY MEASURES FOR FINANCIAL YEAR 2018-19**

The undersigned is directed to state that it has been decided to enforce following austerity measures during the financial year 2018-19 with immediate effect:-

- (i) There will be a complete ban on purchase of all types of vehicles (excluding motorcycles) both for current as well as development expenditure except operational vehicles of law enforcing agencies for which NOC from Finance Division would be required.
- (ii) Creation of new posts will be banned except those required for development projects and approved by the competent authority.
- (iii) Entitlement of periodical, magazines, News papers etc. of entitled officers will remain restricted to only one.
- (iv) The delegations for foreign visits will be restricted to least number consisting of most relevant delegates only.
- (v) In consideration of financial constraints, keeping in view the austerity drive of present government and to save public money, it has been decided to effect a saving of 10% in current expenditure. All Principal Accounting Officers (PAOs) are requested to work out details of savings (10%) under the heads Operating expenses (A03), physical assets (A09) and repairs & maintenance (A13) in current expenditure from their allocated budget and the amount so worked be surrendered. Relevant Financial Advisors/Deputy Financial Advisors will work with the Ministries/Divisions and will ensure 10% savings latest by **15<sup>th</sup> December, 2018**.
- (vi) With regard to **para-1(i&ii)** above, a Vehicle Purchase/Creation of Posts Committee has been constituted in Finance Division with the following composition to review the proposals seeking relaxation of ban for purchase of vehicle:
  - a) Additional Finance Secretary (Expenditure) (In Chair)
  - b) Representative of the Concerned Ministry (Member)  
(Not less than an officer in BS-20)
  - c) Senior Joint Secretary/Joint Secretary (Expenditure) (Member)
  - d) Financial Advisor Concerned (Member)

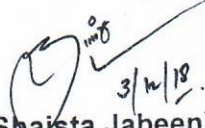
2. All Ministries/Divisions are requested to circulate the above instructions to all departments under their administrative control for strict compliance.

  
(Shahzad Ahmad)  
Deputy Secretary (Exp)  
Ph: 9208056

All Secretaries/Additional Secretaries in-charge of Ministries/Divisions.

Copy Forwarded to:

1. President's Secretariat (Public), Islamabad.
2. President's Secretariat (Internal), Islamabad.
3. Prime Minister's Secretariat (Public), Islamabad.
4. Prime Minister's Secretariat (Internal), Islamabad.
5. Registrar, Supreme Court of Pakistan, Islamabad.
6. Registrar, Islamabad High Court, Islamabad.
7. Registrar, Federal Shariat Court, Islamabad.
8. National Assembly Secretariat, Islamabad.
9. Senate Secretariat, Islamabad.
10. Wafaqi Mohtasib's Secretariat, Islamabad.
11. Federal Tax Ombudsman Secretariat, Islamabad.
12. Election Commission of Pakistan, Islamabad.
13. Auditor General of Pakistan, Islamabad.
14. Controller General of Accounts, Islamabad.
15. AGPR, Islamabad.
16. Chief Accounts Officer, Ministry of Foreign Affairs, Islamabad.
17. Finance Division (Military), Rawalpindi.
18. Central Directorate of National Savings, Islamabad.
19. Competition Commission of Pakistan, Islamabad.
20. Pakistan Mint. Lahore.
21. Federal Treasury Office, Islamabad/Karachi.
22. All Addl. Finance Secretaries / Joint Secretaries Finance Division, Islamabad.
23. All FAs / DFAs Finance Division, Islamabad.
24. Web Master, Finance Division, Islamabad.

  
(Shaista Jabeen)  
Section Officer (Exp-IV)  
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