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IMMEDIATE
BUDGET 2022-23
BY SPECIAL MESSENGER

Government of Pakistan
Finance Division
(Budget Wing)

No.F.2(1)Budget-III/2022-23

Islamabad, the 31st May, 2022

OFFICE MEMORANDUM

Subject: **PROCEDURE FOR RECEIVING OF NISs IN RESPECT OF PSDP FOR THE FY 2022-23 BY BUDGET WING**

To facilitate the Ministries/Divisions, it has been decided to take following steps for receiving of New Item Statements (NISs) in respect of PSDP for the financial year 2022-23:

- i. Finance Division shall receive the NISs (**Hard Copy**) in Cabin Nos.3,4 & 9 at 6th Floor, 'Q' Block of Finance Division. Only one or two relevant persons along with complete demand(s) of all projects/schemes/programmes will approach to Finance Division to handle all PSDP budgetary issues (Mobile Number must be provided on every NISs).
- ii. The Ministry/Division may open the Cost Center of new projects immediately to avoid delay for feeding of NISs in the SAP System.
- iii. Project/Scheme/Programmes wise Budget Statement for one demand may be attached with the NISs as per **Annex-I**.
- iv. CF&AOs shall check, sign and send complete demand(s) to PD&SI Division for verifications/countersign/endorsement of NISs and the same may be provided to S.O(Budget-III), Finance Division for further checking/processing of the NISs. Incomplete/partial demands will not be entertained.
- v. The NISs, in any case may be provided to this Division **up to 4th June, 2022** positively. In case any Ministry/Division is failed to provide the NISs within the given date, this Division will allocate the lump sum provision in the budget book to avoid the delay of printing of book titled "Details of Demands for Grants & Appropriations (Volume-V) Development Expenditure".
- vi. Please contact Section Officer (Budget-III) on Phone Nos. 051-9202910 and 051-9204675 for any clarification and before approaching this Division on completion of demand in all respect as per Indicative Budget Ceiling issued by PD&SI Division.
- vii. The Budget Wing of Finance Division shall remain open till 8: pm and on Sunday to receive the NISs.

2. It is requested to kindly adhere the above mentioned instructions in the public interest and to complete the budget exercise in time.

(Rashid Ahmad)
Section Officer (Budget-III)

All Principal Accounting Officers

Copy for information and necessary action to:

1. PS to Finance Secretary.
2. All Additional Finance Secretaries, Finance Division.
3. J.S (HRM), Finance Division.
4. All CF&AOs
- ✓ 5. Web Master, Finance Division.

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Section Officer (Budget-III)

