

Government of Pakistan
Finance Division
(Quality Assurance-I Section)
HRM Wing

SUBJECT: **SEMINAR ON INDUSTRIAL ECONOMIC DEVELOPMENT FOR DEVELOPING COUNTRIES, FROM 08-09-2010 to 28-09-2010 IN BEIJING - CHINA.**

All the officers of Finance Division are requested to visit the website of the Finance Division (**www.finance.gov.pk/training.html**) to obtain details regarding the subject Seminar, ***sponsored BY MOFCOM*** and forward their nominations duly recommended by the AFS concerned. 'HRD Proforma-A' and 'EAD Foreign Training Proforma' is also available at the website which is required to be filled in by the nominee. The brief detail of the seminar is as under:-

Subject	SEMINAR ON INDUSTRIAL ECONOMIC DEVELOPMENT FOR DEVELOPING COUNTRIES,	
Duration	08-09-2010 TO 28-09-2010	
Eligibility Criteria		
<ul style="list-style-type: none"> • Officials/technicians from relevant departments/ institutions. • Under 55 years old for director general and 50 for Director. • Proficiency in English. • In good health free from any infectious disease. <p>Papers are to be prepared by the participants</p> <p>1-Introduction from relevant to the Pakistan (10-20 pages in writing, computer diskette or CD-ROM).</p> <p>2- other documents that participants consider useful for presentations</p> <p>3- Four Passport Photos and name cards.</p>		
Financial Status	<p>The following expenses borne by MOFCOM for the participants:</p> <ol style="list-style-type: none"> 1- Round- trip air tickets and transit allowance. 2- Board and lodging in china(Alcoholic drinks excluded) 3- Local transportation fees incurred of all activities arranged by the Chinese organizer. 4- Pocket money of 80 Yuan per head per day for officials and technicians respectively. <p>The following expenses are to borne by participants themselves.</p> <ul style="list-style-type: none"> -excessive luggage charge during international and domestic travels - Post and telecommunications, passport make and visa issuance. - Buy spectacles, see the dentist, or go to beauty saloon. - Examination, diagnosis, treatment and medicine of any chronic disease. 	
Dead Line fixed by the E.A.D.		05-08-2010

<p>Documents required by EAD.</p> <p>1) Nomination form duly filled in by the nominee with office, residence and mobile phone number and fax number (two sets).</p> <p>2) Undertaking form (two sets)</p> <p>3) Surety Bond (two sets)</p> <p>4) Two copies of valid passport.</p> <p>NOC or undertaking by the nominating authority that once nominated the candidate will not be withdrawn after selection</p>	
<p>Dead Line to submit the nomination to HRD Wing duly recommended by AFS concerned along-with the Proforma A and EAD Foreign Training Proforma.</p>	<p>01-07-2010</p>

(TASNIM BAJWA)
Section Officer (QA-I)
Ph.9208523

1. Joint Secretary (HRM), Finance Division, Islamabad.
2. Joint Secretary (Development), Finance Division, Islamabad.
3. Joint Secretary (PF), Finance Division, Islamabad.
4. Joint Secretary (Investment), Finance Division, Islamabad.
5. Joint Secretary (Expenditure), Finance Division, Islamabad.
6. Joint Secretary (Budget), Finance Division, Islamabad.
7. Joint Secretary (EF-P), Finance Division, Islamabad.
8. Joint Secretary (CF-I), Finance Division, Islamabad.
9. Joint Secretary (CF-II), Finance Division, Islamabad.
10. Joint Secretary (ERU), Finance Division, Islamabad.
11. Joint Secretary (IF/BKG), Finance Division, Islamabad.
12. Joint Secretary (Regulations), Finance Division, Islamabad.
13. Joint Secretary (EF-C & B), Finance Division, Islamabad
14. Principal Economic Advisor, (EA Wing), Finance Division, Islamabad
15. Financial Advisor (Cabinet), Finance Division ,Islamabad
16. Financial Advisor (FBR), Finance Division ,Islamabad
17. Financial Advisor (Education), Finance Division ,Islamabad
18. Financial Advisor (Communication), Finance Division ,Islamabad
19. Financial Advisor (Water& power& W&P&NR), Finance Division ,Islamabad
20. Financial Advisor (Privatization Environment), Finance Division ,Islamabad
21. Financial Advisor (Planning & Development), Finance Division ,Islamabad
22. Financial Advisor (Interior), Finance Division, Islamabad.

Fin. Div. U.O.No.2 (21)/QA-I/2010, dated 21-06-2010

Copy to:-

1. PS to AFS (HRM), Finance Division, Islamabad.
2. PS to AFS (EF-P), Finance Division, Islamabad.
3. DS (QA), Finance Division, Islamabad.
4. Mr. Zahid Manzoor, Web Manager, Finance Division, Islamabad with the request that the course may be inserted in the website of the Finance Division.

Name of institute: _____

Position: _____ Date of appointment: _____

Brief description of duties: _____

16. Work experience: (Starting from current position)

Date	Position	Brief description of duties
_____	_____	_____
_____	_____	_____

17. Educational and/or professional qualifications:

Date	Level	Awarding Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

18. Working Language Proficiency:

Working language proficiency (Please tick):

Reading: excellent, good, fair, poor

Listening: excellent, good, fair, poor

Speaking: excellent, good, fair, poor Writing: excellent, good, fair, poor

III. Personal Statement

I certify that I have answered the above questions truthfully and completely to the best of my knowledge. I agree to report any relevant alteration in the information given above.

I pledge to observe all the Chinese laws and regulations and will respect the local customs during my stay in China for the training course..

Signature _____

Date _____