

Government of Pakistan
Finance Division
(Quality Assurance Section-I)
HRM Wing

SUBJECT: **2011 KOICA- KYUNG HEE UNIVERSITY.MASTER DEGREE PROGRAMME IN KOREAN ECONOMY AND DEVELOPMENT COOPERATION (MKE) (MARCH, 2011- JUNE, 2012) IN SEONGNAM & SUWON, KOREA.**

All the officers of Finance Division are requested to visit the website of the Finance Division (www.finance.gov.pk/trainings.html) to obtain details regarding the subject training course, *Sponsored by Government of Republic of Korea*, and forward their nominations duly recommended by the AFS concerned. "Officer's bio-data form" and "EAD Foreign Training Proforma" are available at the website which are required to be filled in by the nominee. The application form of the university may be downloaded at website; www.gsp.khu.ac.kr the brief detail of the Training Programme is as under:-

Subject	2011 KOICA- KYUNG HEE UNIVERSITY.MASTER DEGREE PROGRAMME IN KOREAN ECONOMY AND DEVELOPMENT COOPERATION (MKE) (MARCH, 2011- JUNE, 2012) IN SEONGNAM & SUWON, KOREA.	
Duration	March 2011- June 2012	
Objectives	<ul style="list-style-type: none"> • Specifically designed for the government officials from the developing countries, the MKE programme aims to contribute to economic development of these countries by, <ol style="list-style-type: none"> 1- To enhance understanding of the Korean economy. 2- To build capacities in areas of development planning, commercial diplomacy, economic crises management, development cooperation and information technology. 	
Eligibility Criteria		
Candidate should	<ul style="list-style-type: none"> • Employment in government (ministry of foreign affairs and trade of finance and ministry of commerce. • A bachelor degree or a higher degree from accredited institution; • Be under 35 years of age • Have sufficient command of both spoken and written English. • Excellent mental and physical health. • Have any experience s of previous participated in the same KOICA training program or any other similar program; otherwise at last 5 years should have elapsed from his /her previous participation in a KOICA training program. 	
Documents Required: one original and other photo copy	<ol style="list-style-type: none"> a. Officer's Bio-data Form. (two Copies) b. Foreign training proforma (two Copies) c. KOICA Application Form (two Copies) d. Application form (4 Copies) may be downloaded at website; www.gsp.khu.ac.kr e. Surety Bond/undertaking (two Copies each) 	
Financial Status	Fully funded by the Korean Government.	
Dead Line fixed by the E.A.D.		18-10-2010
Dead Line to submit the nomination to QA-I (Room No.330) duly recommended by AFS concerned along-with the officer's bio-data form and EAD Foreign Training Proforma. Nomination with incomplete papers will not be entertained.		22-10-2010

(Tasnim Bajwa)
Section Officer (QA-I)
Ph: 9208523

- 1- Accountant General, AGPR, Islamabad.
- 2- Joint Secretary (HRM), Finance Division, Islamabad
- 3- Joint Secretary (PF), Finance Division, Islamabad.

- 4- Joint Secretary (Development), Finance Division, Islamabad.
- 5- Joint Secretary (Investment), Finance Division, Islamabad.
- 6- Joint Secretary (Expenditure), Finance Division, Islamabad.
- 7- Joint Secretary (Budget), Finance Division, Islamabad.
- 8- Joint Secretary (EF-P), Finance Division, Islamabad.
- 9- Joint Secretary (CF-I), Finance Division, Islamabad.
- 10- Joint Secretary (Budget-Imp), Finance Division, Islamabad.
- 11- Joint Secretary (CF-II), Finance Division, Islamabad.
- 12- Joint Secretary (IF/BKG), Finance Division, Islamabad.
- 13- Joint Secretary (ERU), Finance Division, Islamabad.
- 14- Joint Secretary (EF-C & B), Finance Division, Islamabad.
- 15- Joint Secretary (Regulations), Finance Division, Islamabad.
- 16- Principal Economic Adviser (EA Wing), Finance Division, Islamabad.
- 17- Financial Advisor (Cabinet), Finance Division, Islamabad.
- 18- Financial Advisor (FBR), Finance Division, Islamabad.
- 19- Financial Advisor (Education), Finance Division, Islamabad.
- 20- Financial Advisor (Communication), Finance Division, Islamabad.
- 21- Financial Advisor (Water & Power & W&P & NR), Finance Division, Islamabad.
- 22- Financial Advisor (Privatization & Environment), Finance Division, Islamabad.
- 23- Financial Advisor (Planning & Development), Finance Division, Islamabad.
- 24- Financial Advisor (Interior), Finance Division, Islamabad.
- 25- **Fin. Div. U.O.No.2 (26) QA-I/2010, dated: 14-10-2010**

Copy to:-

- 1- PS to AFS (HRM), Finance Division, Islamabad.
- 2- PS to AFS (EF-P), Finance Division, Islamabad.
- 3- DS (QA), Finance Division, Islamabad.
- 4- Web Incharge, Finance Division, and Islamabad with the request that the course may be inserted in the website of the Finance Division.

OFFICER'S BIO DATA FORM
(QA-I Section)

Sr. No.	Name , Designation & Wing	Educational Qualification	Date of Birth	Date of entry in Government service	Date of posting in Finance Division	Foreign/local training already availed during posting in Finance Division	Job Description
1	2	3	4	5	6	7	8

(Officer's Signature)

Government of Pakistan
Economic Affairs Division
(Foreign Training Proforma)

1. Title of the Course										
2. Duration /Date		3. Venue								
4. Sponsored by		5. Source of Funding								
6. Ministries of who facility was circulated										
7. Eligibility Criteria										
8. Last date of submission of nomination			9. Received letter date		10. Circulation date		11. Website date		12. No. of Slots	
<u>Donor Agency</u>			<u>EAD</u>							
Name	D/O Birth	Designation	Educational Qualification	Domicile	Present Professional responsibility	Previous foreign training courses (if any)	Date of joining into Govt: Services	Date of present posting	Remarks by the Desk Officer: Whether endorsed by the respective Provincial Govts. Or otherwise.	

SIGNATURE: _____