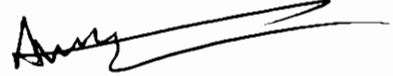


**TENDER FOR PRE-QUALIFICATION OF CONTRACTORS / FIRMS
FOR REPAIR OF COMPUTERS/LAPTOPS AND PRINTERS.**

Sealed tender for pre-qualification of contractors / firms are invited from Government's registered firms having complete set up in Islamabad / Rawalpindi for repair / maintenance of all type of Computers/Laptops and Printers during FY 2015-16 and remaining period of CFY 2014-15 i.e. January to June, 2015.

2. Tender terms / conditions can be collected from the undersigned (free of cost) during office hours and are also available on official websites of Finance Division (www.finance.gov.pk) and PPRA (www.ppra.org.pk).

3. Interested parties may send their quotations in sealed cover to Section Officer (Services), Room No.506, Finance Division, Block 'Q', Pak Secretariat, Islamabad upto 26th January, 2015 by 1100 hours, which will be opened in the Room No.501, 5th Floor, on the same date at 11:30 hours in the presence of bidders or their authorized representatives, who may wish to attend.



(ALTAF HUSSAIN)
Section Officer (Services)
Ph: 9208101

Government of Pakistan
Finance Division
(Services-I Section)

TERMS AND CONDITIONS FOR PANEL FIRMS.

The contract rates of items will be valid for period of FY-2015-16 and the remaining period of CFY i.e. January to June, 2015.

2. The interested firms should have their own complete set up of all type of Computers /Laptops and Printers in Islamabad / Rawalpindi.
3. The bidders must show their rates for spare parts (original brand) of each items of above works. In case, the firms install / replace sub-standard or second hands spare parts, firms will be struck off from panel of Finance Division by forfeiting security deposit.
4. The firms on the panel will be bound to carry out the requisite work on immediate basis when Computers/Laptops and Printers is referred to even at odd hours on given rates by the firms in the contract.
5. The rates offered must be including GST.
6. The firms will be bound to return old spare items in case of replacement with new. Warranty period if applicable of each items replaced or repair should be clearly mentioned in quoted rates. If the same defect again is arisen within warranty period, firms will be responsibility to replace if free of cost.
7. Bids without valid security deposit will not be entertained. The security deposit should be valid upto 30th June, 2015.
8. Bids Security at the rate of 5% of quoted price of the tender amount in shape of Bank Draft/Pay order (refundable) in favour of Finance Division, Islamabad must be attached with each bids separately.
9. The procuring agency reserves rights to accept or reject any or all bids/proposals in accordance with Rule-33 of PP Rules-2004.
10. The successful bidder must take the item for repair at its own, if the repair is required at the bidder's workshop and shall return it to Finance Division at its own risk and cost.
11. A certificate from firms that they have not been black listed by any Government Departments.

Name of Workshops / Firms: _____

Office Address/Contact: _____

Signature/Stamp: _____

