

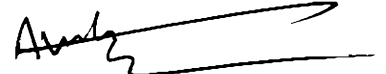
No. F. 1(7)S-1/2014-15  
Government of Pakistan  
Finance Division  
(Services-I)  
\*\*\*\*\*

### **Tender Notice**

Finance Division invites sealed tenders from reputed firms based at Islamabad/Rawalpindi for supply of thirty (30) Desktop PCs, fifteen (15) Laser jet Printers, thirty (30) Operating System Software and thirty (30) Antivirus/Security Software.

2 Detail specifications of equipments, the Terms and Conditions and Technical Evaluation Criteria for participating in Tender can be obtained from the undersigned on any working day or may be downloaded from the website of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Ministry of Finance ([www.finance.gov.pk](http://www.finance.gov.pk).)

3. Interested parties may send their bids in sealed cover at the following address latest by 22-05-2015 at 11 a.m. which will be opened the same day at 11.30 hours in Room No.501, Block "Q" Pak Secretariat, Islamabad. The bidders or their authorized representatives may attend the meeting if they wish to be present.



(Altaf Hussain)  
Section Officer (Services-I)  
Room No. 506, Block "Q"  
Pak Secretariat  
Islamabad.  
Phone: 9208101

## Equipment Specifications

### Desktop PC

| Component        | Description   |
|------------------|---|
| Processor        | Intel® Core™ i5-4570 Processor (3.2 GHz, 6MB Cache)   |
| Motherboard      | Intel Q87 Xpress Chipset  |
| Memory (RAM)     | 4GB-DDR3(1600 MHz/s)  |
| Hard Drive       | 500 GB SATA (7200 rpm; 8 MB Cache minimum)  |
| Keyboard         | USB Standard Keyboard   |
| Mouse            | USB Standard Optical Mouse  |
| Audio            | Standard (Built-in)   |
| Graphics         | Integrated Intel HD Graphics 4600   |
| LAN Card         | Integrated Gigabit Ethernet (LAN)   |
| Optical Drive    | DVDRW-Super Multi Drive   |
| LED Display Size | 18.5" minimum   |
| Warranty         | 3 years complete hardware service with 3 years NBD limited on-site service after remote diagnosis |

### Printer

| Component            | Description  |
|----------------------|--|
| Technology           | Laser jet  |
| Speed                | 35 PPM or higher   |
| Resolution           | 1200 x 1200 dpi  |
| CPU                  | 600 MHz or higher  |
| Ports & Connectivity | 1 x Hi-Speed USB 2.0; 1 Ethernet 10/100/1000 Gigabit network |
| Duplex Printing      | Duplex printing manual                                       |
| Memory               | 128 MB at least  |
| Monthly Duty Cycle   | 50,000 pages or higher                                       |
| Paper Handling Input | 250 sheets or more + 50 sheets multi-purpose tray            |
| Media Sizes Support  | Letter, Legal, Statement, executive, index cards, envelopes  |
| Warranty             | One year warranty  |



Verified  
by: Akhson Azim  
(S.N.A)



### Softwares for Desktop PC

| Component                   | Description   |
|-----------------------------|---|
| Operating System Software   | Microsoft Windows 8.1 Pro 64-bit licensed (including original media kit)                              |
| Antivirus/Security Software | Kaspersky Endpoint Security latest 1 year license subscription with Kaspersky Security Center support |

### Technical Evaluation Criteria

1- **Preliminary evaluation** (Initial Screening) of bids will be conducted on the basis of the following parameters:

- i. Respondent organization should be a Pakistani company OR a multinational corporation, must have nationwide presence with a branch office in Islamabad.
- ii. Respondent organization must provide valid company registration certificate in order to prove that the company has been in IT business/operations for at least last five (5) years.
- iii. The respondent organization must be an Authorized Partner/ Reseller/Manufacturer/ Integrator, FROM THE ORIGINAL EQUIPMENT MANUFACTURER (OEM), for the hardware as well as software equipment/components respectively.
- iv. The Drivers support CD/media must be provided for hardware equipment compatible with the OS specified above.
- v. All licensed Softwares should have warranties for one year against defects/bugs as well as update patches without any cost to be borne by the purchaser.

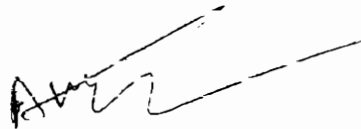
2- **Detailed evaluation** will be conducted for firms who qualify the preliminary evaluation mentioned above.


- i. In-depth analysis includes the quality & performance evaluation of equipment.
- ii. Award Committee will examine and verify the compliance with required specifications in demonstration session.

  
(Adnan Muazzam)

System/Network Administrator

28-11-2014



  
Verified  
M. Ahsen Azim  
(S.N.A)

Government of Pakistan  
Finance Division  
(Services-I Section)  
\*\*\*\*\*

**Allied Terms & Conditions of Tender Notice**

- The firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees including GST.
- Each firm is required to offer a warranty period certificate as mentioned in equipment specifications.
- Delivery period shall be within 15 days after issuance of supply order
- Earnest Money in the shape of Pay order / demand draft equal to 2% of total worth of bid has to be attached with the bid. The pay order / demand draft shall be in favor of Finance Division, Islamabad which will be released after satisfactory completion of warranty period in case of successful bidder. However Security deposit of the non-successful bidders will be returned after approval of the case by the Competent Authority.
- The method of Single Stage- Two Envelops will be followed. The bidders must furnish their technical proposals and financial proposals in two different envelops. The envelops shall be clearly be marked as “**Technical Proposals**” and “**Financial Proposals**”.
- The admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization.
- The procurement is subject to successful demonstration by the bidder.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The equipments to be offered must be as per the enclosed specifications.
- The number of equipments to be purchased can be increased or decreased keeping in view the budgetary position.
- The Finance Division reserves the right to reject any or all bids conveying the reason therefore.

