

**Tender Notice**

Finance Division invites sealed tenders from reputed firms based at Islamabad/Rawalpindi for supply of following Computer Hardware Equipment and Machinery items:

| S. No. | Name of item   | Quantity   |
|--------|--|------------|
| 1      | Duplex Printers  | Fifty (50) |
| 2      | Color Printer (All-in-one)                                 | One (01)   |
| 3      | Laptops Core i7  | Two (02)   |
| 4      | Photo Copiers  | Three (03) |
| 5      | Laser Fax Machines   | Two (02)   |
| 6      | Automatic Documents Feeder) ADF)<br>Scanner for heavy duty | One (01)   |
| 7      | Electric Water Coolers with Filters<br>(65 Gallon each)    | Five (05)  |

2 Detailed specifications of the equipments, the Terms & Conditions and Technical Evaluation Criteria for participating in Tender can be obtained from the undersigned on any working day or may be downloaded from the website of PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)) and Ministry of Finance ([www.finance.gov.pk](http://www.finance.gov.pk).)

3. Interested parties may send their bids in sealed cover at the following address latest by 09-05-2016 at 11 a.m. which will be opened the same day at 11.30 hours in Room No.501, Block "Q" Pak Secretariat, Islamabad. The bidders or their authorized representatives may attend the meeting if they wish to be present.



(Altaf Hussain)  
Section Officer (Services-I)  
Room No. 506, Block "Q"  
Pak Secretariat  
Islamabad.  
Phone: 9208101

Finance Division  
Budget Wing  
(IT Section)

\*\*\*\*\*

**Specifications for IT Equipment**

**Duplex Printer (Qty: 50)**

| Component            | Description   |
|----------------------|---|
| Technology           | Laser   |
| Print Speed          | 38-40 ppm   |
| Resolution           | 1200 x 1200 dpi or higher   |
| Processor            | 1.2GHz - 1.4GHz   |
| Ports & Connectivity | 1 Hi-Speed USB 2.0<br>1 Host USB<br>1 Gigabit Ethernet 10/100/1000T network |
| Duplex Printing      | Automatic (Built-in)  |
| Memory               | 128 MB at least   |
| Monthly Duty Cycle   | 80,000 pages or higher  |
| Paper Handling Input | 250 sheets or more + 100 sheets multi-purpose tray                          |
| Media Sizes Support  | Letter, Legal , Statement , executive, index cards, envelops                |
| Warranty             | One year  |
| OS Compatibility     | Win 7/8.1/10 (x64/x32)  |

**All-in-one Printer (Qty: 1)**

| Component            | Description   |
|----------------------|---|
| Functions            | Color Print, copy, scan, fax                          |
| Print speed          | 33 Pages/min Monochrome, 15 Pages/min Color or higher |
| Print Resolution     | 5,760 x 1,440 dpi or higher                           |
| Print Technology     | 4-color (CMYK) inkjet                                 |
| Ports & Connectivity | WiFi, LAN, USB  |
| Paper Handling Input | 100 Sheets Standard, 20 Photo Sheets or higher        |
| Duplex Printing      | Manual  |
| Scan Technology      | Contact Image Sensor (CIS)                            |
| Scan File Format     | BMP, JPEG, TIFF, PDF or more                          |
| Copy Speed           | 33 Pages/min Monochrome, 15 Pages/min Color or higher |
| Fax Resolution       | 1,200 dpi x 2,400 dpi or higher                       |
| Warranty             | One year  |
| OS Compatibility     | Win 7/8.1/10 (x64/x32)                                |



## Laptop (Qty: 2)

| Component                | Description   |
|--------------------------|---|
| Category                 | Professional/ Business  |
| Processor                | Intel® Core™ i7-2.5 GHz base frequency, 6 <sup>th</sup> -Gen, 4MB cache or higher               |
| Main Memory              | 8 GB or higher  |
| Hard Disk Drive          | 1 TB SATA or higher   |
| Optical drive            | DVD+/-RW  |
| Interfaces               | Gigabit Network (RJ-45),VGA, USB-2.0/3.0, HDMI (HDMI to VGA converter if VGA port not equipped) |
| Wireless Interfaces      | Wireless LAN Type: IEEE 802.11b/g/n, Bluetooth (Built-in)                                       |
| Input devices (built-in) | Keyboard, touchpad (gesture supported)  |
| Camera                   | Front side HD camera  |
| Display Type/Size        | LED/up to 15.6 inches   |
| Battery type             | Standard  |
| Charger                  | Original  |
| Carrying case            | Original  |
| Warranty                 | One year  |
| Operating system         | Windows 10 Pro x64 (with media kit)   |
| Security Software        | Kaspersky Endpoint Security Latest  |

### Technical Evaluation Criteria

**1- Preliminary evaluation** (Initial Screening) of bids will be conducted on the basis of the following parameters:

- i. Respondent organization should be a Pakistani company OR a multinational corporation, must have nationwide presence with a branch office in Islamabad.
- ii. The respondent organization must be an Authorized Partner/ Reseller/Manufacturer/ Integrator from the principal ORIGINAL EQUIPMENT MANUFACTURER (OEM), for the hardware equipment.
- iii. The Drivers support CD/media must be provided for hardware equipment compatible with the OS respectively.
- iv. All licensed Softwares should have warranties for one year against defects/bugs as well as update patches without any cost to be borne by the purchaser.

**2- Detailed evaluation** will be conducted for firms who qualify the preliminary evaluation mentioned above.

- i. In-depth analysis includes the quality & performance evaluation of equipment.
- ii. Award Committee will examine and verify the compliance with required specifications in demonstration session.

  
(Adnan Muazzam)  
Web Master

Finance Division  
Budget Wing  
(IT Section)  
\*\*\*\*\*

## Specifications for Purchase of Equipment

### Fax Machine (Qty: 2)

| Sr. #  | Product                            | Description   |
|--|------------------------------------|---------------|
| 1.   | Panasonic KX-FL422CX or equivalent | --            |
| <b>Bidder should provide the following details for the offered Fax machine</b> |                                    |               |
|  | Consumable & Economy               | No. of Copies |
| i.   | Drum Unit Life                     | -DO-          |
| ii.  | Toner Life                         | -DO-          |
| iii.   | Per Copy Cost                      | Amount        |

### Photocopy Machine (Qty: 2)

| Sr. #  | Components/Features  | Description  |
|--|--|--|
| 1.   | Copy speed   | 35-38 CPM  |
| 2.   | Processor  | 1.0 GHz Dual-Core minimum                                  |
| 3.   | Memory   | RAM: 4 GB <u>or</u> higher<br>HDD: 250 GB <u>or</u> higher |
| 4.   | RADF   | Built-in   |
| 5.   | Network color scanner with color send function; Network printer & USB direct print |  |
| 6.   | Duplexing  |  |
| 7.   | Paper tray   | 03 <u>or</u> higher  |
| 8.   | By-pass tray capacity  | 100 sheets <u>or</u> higher                                |
| 9.   | Paper capacity   | 1100 sheets minimum  |
| 10.  | Multiple copy  | 950 minimum  |
| 11.  | Copy size  | A-3, A-4 & A5  |
| 12.  | Warm-up time (OFF-ON)  | Up to 20 seconds   |
| 13.  | 1 <sup>st</sup> Copy time  | Up to 5.4 seconds  |
| <b>Bidder should provide the following details for the offered photocopier</b> |  |  |
|  | Consumable & Economy   | No. of Copies  |
| i.   | Drum Life  | -DO-   |
| ii.  | Developer Life   | -DO-   |
| iii.   | Toner Life   | -DO-   |
| iv.  | Per Copy Cost  | Amount   |



Scanner (Qty:1)

| Components  | Description   |
|---|---|
| Type  | Automatic document feeder duplex  |
| Throughput speeds (color/black & white/greyscale) | 30 ppm/60 ipm to 40ppm/80 ipm at 300 dpi in color/grayscale/black &white  |
| Operator control panel                            | Color, Graphical LCD operator control buttons   |
| Illumination                                      | Dual LED  |
| Output resolution                                 | 100 / 150 / 200 / 240 / 250 / 300 / 400 / 600 dpi   |
| Max. Doc. size                                    | 8.5 in. x 14 in.  |
| Min. Doc. size                                    | 2.5X 2.56 in.   |
| Paper thickness and weight                        | 34-413 g/m <sup>2</sup> (9 to 110 lb.)  |
| Paper path  | Straight Paper Path   |
| Multi-Feed detection                              | Ultrasonic  |
| Recommended daily volume                          | 3,000-4,000 pages/day   |
| Document feeding capacity                         | 75 sheets (20 lb./80 g/m <sup>2</sup> ) or higher, must handles small documents such as ID cards, business / security / insurance / embossed hard cards   |
| Connectivity                                      | USB 3.0 compatible  |
| Imaging features                                  | Perfect Page Scanning, Fixed Cropping, Relative Cropping, Multi-Lingual Auto Orientation, Orthogonal Rotation, Add Border, Remove Border, Intelligent Image Edge Fill, Background Color Smoothing, Automatic Brightness/Contrast, Automatic Color Balance, Round/Rectangular Hole Fill, Sharpening, Streak Filtering, Enhanced Color Adjustment, Enhanced Color Management, Automatic Color Detection, Content or File Size Based Blank Page Removal, Fixed Thresholding, iThresholding, Lone Pixel Noise Removal, Majority Rule Noise Removal, Halftone Removal, Electronic Color Dropout (R, G, or B), Predominate (1) Color Drop Out, Multiple (up to five) Color Dropout, Dual Stream, Compression (Group 4, JPEG), Image Merge, bar code reading |
| OS compatibility                                  | Microsoft Windows(x86/x64) 7/8.x/10, RHEL, MAC OS v. 10.7, 10.8, 10.10  |
| Smart touch functionality                         | Sends documents to file/ email/ printer/ fax printer & desktop  |
| File format outputs                               | Single and multi-page TIFF, JPEG, RTF, BMP, PDF, searchable PDF, PNG & MS Word/Excel  |
| Warranty  | One year  |

Technical Evaluation Criteria:

1- Preliminary evaluation (Initial Screening) of bids will be conducted on the basis of following parameters:

- i. The offered product must be compliant with the required specifications.

Contd. P/3



- ii. Respondent organization must have nationwide presence with a branch office in Islamabad/Rawalpindi.
- iii. The respondent organization must be an Authorized Partner / Distributor / Manufacturer for the equipment.

2- **Detailed evaluation** will be conducted for the firms which qualify the preliminary evaluation mentioned above.

- i. In-depth analysis session including authenticity of product, information validity, quality & performance evaluation of equipment.
- ii. Purchase Committee will examine and verify the compliance with the required specification in demonstration session.

  
(Adnan Muazzam)  
Web Master

Government of Pakistan  
Finance Division  
(Services-I Section)

\*\*\*\*\*

**Terms & Conditions of Tender Notice**

- The firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees including GST.
- Each firm is required to offer a warranty of one year for the equipment offered by it.
- Delivery shall be completed within four week after issuance of supply order.
- Earnest Money in the shape of Pay order / demand draft equal to 5% of total worth of bid has to be attached with the bid. The pay order / demand draft shall be in favor of Finance Division, Islamabad which will be released after satisfactory completion of warranty period in case of successful bidder. However, earnest money of the non-successful bidders will be returned after approval of the case by the Competent Authority.
- The firms shall furnish separate bids for each item and clearly on the envelopes the name of item for which bid is being offered.
- The method of Single Stage- Two Envelops shall be followed. The bidders must furnish their technical proposals and financial proposals in two different envelopes. The envelopes shall clearly be marked as “**Technical Proposals**” and “**Financial Proposals**”.
- All admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization shall be attached with the Technical Proposals.
- The procurement is subject to successful demonstration by the bidder.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The equipments to be offered must be as per the given specifications.
- The number of equipments to be purchased can be increased or decreased keeping in view the budgetary position.
- The Finance Division reserves the right to reject any or all bids conveying the reason therefore.

