

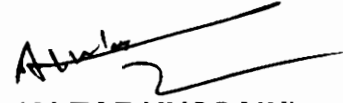
Government of Pakistan  
**Finance Division**  
(Services-I Section)  
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**TENDER NOTICE**

Sealed tender are invited from GST registered firms having complete set up in Islamabad / Rawalpindi for supply of meal/Lunch/Dinner Box for the late sitting officers/staff detained for official business/meetings and to dispose off urgent official matters in Finance Division during Financial Year 2015-16.

2. Terms / conditions for participating in the tender can be obtained from the undersigned (free of cost) during office hours and are also available on official websites of Finance Division ([www.finance.gov.pk](http://www.finance.gov.pk)) and PPRA ([www.ppra.org.pk](http://www.ppra.org.pk)).

3. Interested parties may send their quotations in sealed cover to Section Officer (Services), Room No.506, Finance Division, Block 'Q', Pak Secretariat, Islamabad upto 27th July, 2015 by 1100 hours, which will be opened in the Room No.501, 5<sup>th</sup> Floor, on the same date at 11:30 hours in the presence of bidders or their authorized representatives, who may wish to attend.



**(ALTAF HUSSAIN)**  
Section Officer (Services)  
Ph: 9208101

**TERMS AND CONDITIONS FOR PARTICIPATING IN THE TENDER FOR  
PROVISION OF MEAL IN FINANCE DIVISION**

- The rates shall be valid for the period Financial Year 2015-16. The period of contract can be extended for a further period of one year with the approval of the Competent Authority.
- The contractor shall be bound to arrange meal/Lunch Box/Dinner box packed properly in boxes for the Finance Division as and when required. The number of items may vary on daily basis which will be conveyed two hours in advance.
- The quality of food and services must be of best standards on account of cleanliness and hygienity. In case of any complaint, 25% of the total bill of that specific day will be forfeited.
- Weekly menu for items to be supplied as attached shall be followed.
- Menu can be changed any time with the approval of Joint Secretary (HRM) and with mutual consultation with the successful bidder.
- The Firm must have Income Tax registration, National Tax and GST Number.
- Price must be quoted in Pak Rupees and including GST. No extra taxes will be charged.
- Earnest Money in the shape of Pay order / demand draft at the rate of 5% of quoted price shall be attached with the bid. The pay order / demand draft shall be in favor of Finance Division, Islamabad which will be refunded after satisfactory completion of the term of contract in case of successful bidder. The earnest money of the unsuccessful bidders will be returned after approval of the case by the Competent Authority.
- The admissible taxes shall be deducted at source.
- An affidavit that firm has neither been involved in any litigation with any party nor has been blacklisted by any government organization is required to be submitted by the bidders.
- The purchase will be made strictly in accordance with PPRA Rules, 2004.
- The Finance Division reserves the right to accept or reject any or all bids/proposals in accordance with Rule-33 of PP Rules-2004.

Name of Firms: \_\_\_\_\_

Office Address/Contact: \_\_\_\_\_

Signature/Stamp: \_\_\_\_\_



**WEEKLY MENU FOR MEAL BOX**

<b>Monday</b>	<ul style="list-style-type: none"> <li>• Aalo Mutton Qorma</li> <li>• Nan/Tandoori Roti      01 Plate</li> <li>• Fresh salad and Raita</li> </ul> <p style="text-align: right;">03 Nos</p>
<b>Tuesday</b>	<ul style="list-style-type: none"> <li>• Chicken Karhai:      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>
<b>Wednesday</b>	<ul style="list-style-type: none"> <li>• Chicken Qorma      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>
<b>Thursday</b>	<ul style="list-style-type: none"> <li>• Chicken Pulao      01 plate</li> <li>  Shami Kabab</li> <li>• Fresh salad and Raita</li> </ul>
<b>Friday</b>	<ul style="list-style-type: none"> <li>• Chicken Channa      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>
<b>Saturday on Holiday (Lunch)</b>	<ul style="list-style-type: none"> <li>• Chicken Qorma      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>
<b>Saturday on Holiday (Dinner)</b>	<ul style="list-style-type: none"> <li>• Mutton Qorma      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>
<b>Sunday on Holiday (Lunch)</b>	<ul style="list-style-type: none"> <li>• Chicken Pulao      01 plate</li> <li>  Shami Kabab</li> <li>• Fresh salad and Raita</li> </ul>
<b>Sunday on Holiday (Dinner)</b>	<ul style="list-style-type: none"> <li>• Daal Channa      01 Plate</li> <li>• Nan/Tandoori Roti      03 Nos</li> <li>• Fresh salad and Raita</li> </ul>

**NB:** ( In case of Mutton, minimum of 150 grams of meat and in case of Chicken minimum of 200 grams of meat shall be provided in each plate)

