

No.F.3(5)-Reg(6)/73
Government of Pakistan
Ministry of Finance, Planning & Development
(Finance Division)

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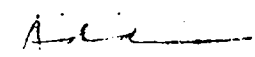
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Islamabad, the 4th January, 1975.

OFFICE MEMORANDUM

Subject:- VOLUNTARY RETIREMENT OF GOVERNMENT SERVANTS.

The undersigned is directed to refer to para 5 of this Division O.M.No.OB.2/63-IMP(I), dated 18.3.1966 according to which the right to seek voluntary retirement accrues to a Government servant after he has completed 25 years of qualifying service for pension. A number of cases have come to the notice of this Division in which it was found, after such an application for retirement under para 5 of the O.M. referred to above had been submitted and accepted by the competent authority and the government servant had actually retired, that the 25 years qualifying service for pension had not been rendered e.g. the period of extra-ordinary leave had not been excluded from service. As such the government servant became altogether ineligible for pension, which caused hardship. In order to avoid recurrence of such cases in future and to avoid resultant hardship to the retired government servant concerned it has been decided that the application on for retirement after completion of 25 years qualifying service must be accompanied by particulars as in the enclosed form. These particulars are based on the pension application Form and are intended for the purpose of calculating qualifying service. On receipt of the application, the Head of Department should arrange verification of the qualifying service by the Audit Officer within one month from the date of the receipt of the application before orders of retirement are passed.


(Amin Ahmed Siddiqui)
Section Officer

To

All Ministries/Divisions etc.

P.T.O.