

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(Quality Assurance – I Section)  
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**CIRCULAR**

Subject: **TRAINING COURSES FOR 4<sup>TH</sup> QUARTER (APRIL-JUNE) 2023-24**

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Special Initiatives, Islamabad vide its letter No.2 (27-A) PPMI/PD/2023-24 dated 12.3.2024, invites nominations of suitable officers in BPS-17 and above working on relevant assignments for the following courses to be organized during 4<sup>th</sup> Quarter (April-June) 2023-24. Brief course contents are enclosed.

S. #	Course Name	Dates & Time	Date of Submission
1.	Monitoring & Evaluation Techniques	17-19 Apr, 2024	8 <sup>th</sup> April, 2024
2.	Manual for Development Projects	6-10 May, 2024	22 <sup>nd</sup> April, 2024
3.	Primavera, Project Management Software	15-17 May, 2024	-do-
4.	Leadership in Public Sector	22-24 May, 2024	6 <sup>th</sup> May, 2024
5.	Projects on Result Based Management (RBM)	29-31 May, 2024	-do-
6.	SCRUM & AGILE Project Management	5-7 Jun, 2024	21 <sup>st</sup> May, 2024
7.	Development of Key Performance Indicators (KPIs)	26-28 Jun, 2024	11 <sup>th</sup> June, 2024

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses along with CV and local training Proforma duly recommended by AFS/head of the Wing concerned to QA-I Section before the date of submission.

  
(Madiha Rafique)  
Section officer (QA-I)  
Ph: 9208523

All Officers (BPS-17 & above) of Finance Division, Islamabad  
**Finance Division's U.O No.F.3 (7) QA-I/2014 dated 28.3.2024**

Webmaster with the request to upload the circular on Finance Division's website