

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

CIRCULAR

Subject: **AARDO INTERNATIONAL OFFLINE TRAINING PROGRAMME ON "GOVERNANCE AND MANAGEMENT OF COOPERATIVES-INDIAN EXPERIENCES", AT VAMNICOM, PUNE, INDIA, DECEMBER 03-12 2023**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD) an Executive Department of the Establishment Division, Islamabad vide letter No. 1(4)/2015-16/IL.Trg dated 17th October, 2023 has informed that African Asian Rural Development Organization, (AARDO) New Delhi, India is organizing subject training programme in collaboration with the **Vaikunth Mehta National Institute of Co-operative Management (VAMNICOM), Pune, India, during December 3-12 2023**. AARDO has invited nominations to attend the subject training programme.

Entitlements:-

- AARDO will be facilitating the nominees with following entitlements.
- Both ways international airfare from the capital city (Islamabad) and back on an economy class by the shortest possible route;
 - Boarding and lodging expenses at the Training Centre;
 - Daily token allowance (subsistence);
 - Programme fee, course material and literature; and
 - Expenses on local travel on study tours.

Objectives:-

- Acquaint participants with good practices of Governance in Cooperative and Rural Financing Institutions;
- Sensitize the participants on the values, principles, and mission of credit cooperatives; and
- Equip participants to develop skills on preparing strategy, decision making, concluding board meeting and relevant management tools and techniques for the effective management of organization.

Eligibility Criteria:-

- Government Officer (BS-17 or above) of Ministries/Divisions/Attached Departments, Provincial Governments or Public-Sector Universities;
- Bachelor's degree in Sciences or its equivalent, with a considerable working experience in planning and executing the programmes related to the subject of the training;
- Proficiency in spoken and written English language as the medium of instructions is English only and translation facilities into any other language are not available;
- In good health both physically and mentally to undergo the course of training.
- Preferably under the age of 50 years with no participation in any AARDO offline training programme over the preceding two years.

2. All interested Officers who fulfill the eligibility criteria are required to forward their nomination alongwith FTC Proforma, copy of CNIC & CV duly recommended by the head of respective Wing to **QA-I Section latest by 1.11.2023**. After approval from FTC the applicant will submit online application at AARDO's website (<https://aardo.org/aardot.php>).

Note:- "In addition to the eligibility criteria specified for a training, all officers who are working on contract basis/fixed pay package or having less than two years continuous government service or less than three months of service in Finance Division or against whom disciplinary proceedings/inquiry is in progress or on probation period, may need not apply"


(Madha Rafique)
Section officer (QA-I)

All Officers (BPS-17 & above), Finance Division Islamabad
Finance Division's U.O No.F.3 (9) QA-I/2014 dated 27.10.2023

Copy to:-

- Webmaster, with the request to upload the circular on this Division's website.