


Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

CIRCULAR

Subject: **ISDB's PAKISTAN COUNTRY PROCUREMENT, FINANCIAL MANAGEMENT AND INTEGRITY WORKSHOP 27-30 MAY, 2024**

Economic Affairs Division's vide letter No. 3(20)IsDB-I/2011 dated 22nd April, 2024 on the subject cited above and to state that the Islamic Development Bank (IsDB) will hold the subject workshop to familiarize and raise awareness of relevant executing/implementing agencies on IsDB Group's Procurement and Integrity Policies. The tentative programme is enclosed.

2. All interested Officers (BPS-17 & above) of Finance Division are requested to furnish their nominations duly recommended by the AFS/head of the Wing concerned, to **QA-I Section by 26.4.2024**. After approval, the nominations may kindly be conveyed to the Bank's Field Representative (may@isdb.org) and RHTurkey@isdb.org


(Madiha Rafique)
Section officer (QA-I)
Ph: 051-9208523

All Officers (BPS-17 & above), Finance Division Islamabad
Finance Division's U.O No.F.3 (11) QA-I/2023-24 dated 24.4.2024

Copy to:-

- Webmaster, with the request to upload the circular on this Division's website.

**IsDB Country Procurement, Financial Management and Integrity
(CPFMI) Workshop**

for Pakistan

27 – 30 May 2024, (Monday - Thursday)

(Venue: ~~IsDB~~ Hotel, Islamabad, Pakistan)

TENTATIVE PROGRAMME

Time	Activity	Facilitator
	Sunday, 26th May 2024	
18:30	<i>Arrival of IsDB Staff</i>	
Day-1 Monday, 27th May 2024		
08:30 – 09:00	Registration	<i>[print registration form]</i>
09:00 – 09:15	Welcoming remarks	Government; IsDB
09:15 – 10:20	Project Procurement Strategy and Planning	Hisham Fakha
10:20 – 10:40	<i>Coffee/Tea break</i>	
10:40 – 11:50	IsDB Procurement Policy and Guidelines	Gul Ahmed Kamali
11:50 – 12:00	<i>Group photo</i>	
12:00 – 13:00	<i>Lunch at workshop venue</i>	
13:00 – 14:00	Case study: Planning your procurement	Hisham Fakha and Nevzat Yasar
14:00 – 14:30	<i>Discussion of the case study</i>	
14:30 – 14:50	<i>Coffee/Tea break</i>	
	<i>PFM</i>	<i>Ismael Cisse</i>
14:50 – 16:00	Procedures for selection of consultants	Hisham Fakha
Day-2 Tuesday, 28th May 2024		
09:00 – 10:20	Procedures for selection of contractors	Gul Ahmed Kamali
10:20 – 10:40	<i>Coffee/Tea break</i>	
10:40 – 12:00	Introduction to Contract Management	TBD
12:00 – 13:00	<i>Lunch at workshop venue</i>	
13:00 – 14:00	Case study: Contract Management	TBD
14:00 – 14:30	<i>Discussion of a case study</i>	
14:30 – 14:50	<i>Coffee/Tea break</i>	
	<i>Bidding document</i>	<i>Hisham Fakha</i>

14:50 – 16:00	Change/Variation Orders and Contract Amendments	Nevzat Yasar
Day 3 – Wednesday, 29th May 2024		
09:00 – 10:20	Introduction to IsDB Group Integrity (Anti-Fraud and Anti-Corruption) related Policies and Guidelines	Fazliddin Tulaganov
10:20 – 10:40	<i>Coffee/Tea break</i>	
10:40 – 12:00	Cross-Debarment Agreement of Multilateral Development Banks	Fazliddin Tulaganov
12:00 – 13:00	<i>Lunch at workshop venue</i>	
13:00 – 14:20	Electronic Procurement Portal (Introduction)	Nevzat Yasar
14:20 – 14:40	<i>Coffee/Tea break</i>	
14:40 – 15:40	Submission of Various Procurement Requests using ePP	Nevzat Yasar
15:40 – 16:00	<i>Q&A Session</i>	
16:00 – 17:00	Project Financial Management Requirements	Ismael Cisse
Day 4 – Thursday, 30th May 2024		
09:00 – 10:00	<ul style="list-style-type: none"> - Red flags/integrity violations in procurement - Red flags/fraud indicators in disbursement and contract management under IsDB financing 	Fazliddin Tulaganov
10:00 – 10:15	<i>Q&A session</i>	
10:15 – 11:15	Remedial actions/Sanctions by IsDB	Fazliddin Tulaganov
11:15 – 11:30	<i>Coffee/Tea break</i>	
11:30 – 12:30	Whistle-blower and Witness Protection Policy and Procedures of IsDB Group	Fazliddin Tulaganov
12:30 – 12:50	Post-workshop feedback and closing remarks	Fazliddin Tulaganov
1:00-1:30	<i>Lunch at workshop Venue</i>	
Bidding Community (Contractors and Consultants Session) 7th March 2024		
14:00 – 15:00	IsDB procurement procedures and bidding opportunities	Nevzat Yasar
15:00 – 15:15	<i>Coffee/Tea break</i>	
15:15 – 16:15	IsDB Group Integrity Awareness session for private sector/bidding community (Consultants & Contractors)	Fazliddin Tulaganov
16:15 – 16:30	<i>Q&A session</i>	
20:05	<i>Departure of IsDB Delegation</i>	