

Government of Pakistan
FINANCE DIVISION
HRM Wing
(Quality Assurance – I Section)

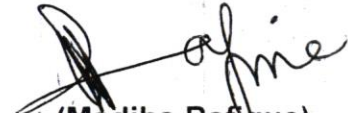
C I R C U L A R

Subject: **TRAINING COURSES FOR 3rd QUARTER (January-March) 2023-24**

Pakistan Planning and Management Institute (PFMI), Ministry of Planning, Development and Special Initiatives, Islamabad vide its letter No.2 (27-A) PPMI/PD/2023-24 dated 23.11.2023, invites nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses to be organized during **3rd Quarter (January-March) 2023-24**.

S. #.	Course Name	Dates & Time	Date of Submission
1.	PC-I & II Preparation	8-12 Jan, 2024	20 th Dec, 2023
2.	Human Resource Management in Public Sector	17-19 Jan, 2024	-do-
3.	Microsoft Project software	24-26 Jan, 2024	-do-
4.	Public Financial Management System	5-7 Feb, 2024	22 nd Jan, 2024
5.	Dealing Tax Matters in Government Department	14-16 Feb, 2024	-do-
6.	Appraisal & Risk Management	21-23 Feb, 2024	-do-
7.	Contract Management	26-28 Feb, 2024	-do-
8.	Public Procurement Policies and Rules	5-8 Mar, 2024	12 th Feb, 2024

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses along with CV and local training Proforma duly recommended by AFS/head of the Wing concerned to QA-I Section before the date of submission.


(Madiha Rafique)
Section officer (QA-I)
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All Officers (BPS-17 & above) of Finance Division, Islamabad
Finance Division's U.O No.F.3 (7) QA-I/20141 dated 6.12.2023

⇒ Webmaster with the request to upload the circular on Finance Division's website.