

Government of Pakistan  
FINANCE DIVISION  
HRM Wing  
(Quality Assurance – I Section)  
\*\*\*\*\*

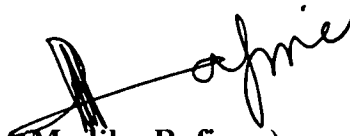
**CIRCULAR**

Subject: **TRAINING COURSES FOR 1<sup>st</sup> QUARTER (JULY-SEPTEMBER) 2023-24**

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Reforms, Islamabad requested vide letter No.2 (27-A) PPMI/PD/2023-24 dated 26.5.2023, for nominations of suitable **officers in BPS-17 and above** working on relevant assignments for the following courses to be organized during **1<sup>st</sup> Quarter (July-September) 2023-24**.

S. #.	Course Name	Dates & Time	Date of Submission
1.	Human Resource Management in Public Sector	12-14 July, 2023	3-7-2023
2.	Monitoring & Evaluation Techniques	19-21 July, 2023	-do-
3.	Project Appraisal and Risk Management	2-4 Aug, 2023	24-7-2023
4.	Public financial Management System	9-11 Aug, 2023	-do-
5.	Public Procurement Policies and Rules	15-18 Aug, 2023	9-8-2023
6.	Complete Project Cycle Management	21-25 Aug, 2023	-do-
7.	Microsoft Project Software	6-8 Sep, 2023	28-8-2023
8.	PC-I &II Preparation	18-22 Sep, 2023	-do-

2. Interested officers of Finance Division are requested to forward their nominations for the above mentioned courses along with CV and local training Proforma duly recommended by AFS/head of the Wing concerned to QA-I Section before the date of submission.

  
(Madiha Rafique)  
Section officer (QA-I)  
Ph: 9208523

All Officers (BPS-17 & above) of Finance Division, Islamabad  
**Finance Division's U.O No.F.3 (7) QA-I/20141 dated 5-6-2023**

⇒ Webmaster with the request to upload the circular on Finance Division's website.