

**GOVERNMENT OF PAKISTAN  
FINANCE DIVISION  
HRM WING  
(HR-II SECTION)  
\*\*\*\*\***

No.F.2-11/2016-HR-II

Islamabad, the 24<sup>th</sup> November, 2017.

**C I R C U L A R**

Subject: **BASIC IT TRAINING COURSES - MINISTERIAL STAFF.**

The National Information Technology Board (NITB), Ministry of Information Technology, Islamabad, vide their Circular dated 08.11.2017 has informed that they are providing online BIT Training in collaboration with Virtual University (VU) to Ministerial staff and issuing certificates to candidates who pass the exam conducted by VU in batches. Further, the candidates who were absent or declared fail approached NITB for re-appearing in the examination of VU on which NITB and VU agreed on the following:-

- i. The Absent / Fail candidates should deposit Rs.1000/- (Rupees One Thousand only) Examination Fee in VU account.
- ii. VU on receipt of said fee will call that candidate for examination of BIT and communicate the result in NITB.
- iii. NITB will issue certificate to candidates declared pass by VU.

2. All the concerned Assistants, UDCs and LDCs of Finance Division are directed to follow the above instructions.

(Abdul Jabbar)  
Section Officer (HR-II)

**(All concerned)**

**Copy to:-**

- ✓ • Web Master, Finance Division, to upload above referred Circular on the website of Finance Division.
- Section Officer (HR-III), Finance Division, Islamabad.

  
Section Officer (HR-II)